

Meeting minutes taken by Kevin Barry

Members Present: Kevin Barry, Cal Meuzelaar, John Standley, Laura Kremer, Marjo Jordan, Mary Trasky,
Pastor Polly Standley

Non-voting Present: None

Meeting called to order 6:05 PM, Mary offered the opening prayer.

Agenda approved as written (Cal moved / Mary 2nd/Passed)

Prior Minutes for August approved (Kevin moved/Polly 2nd/Passed)

Written Clergy Report (Kevin moved/Mary 2nd/Passed):

- Pastor Polly and John trip to Washington D.C. – 10/17 to 10/21 – Rev. Rothfuss to supply Sun. 10/19
- Last presiding service will be Reformation Sunday 10/26 (with requested cake at Fellowship Hour)

Liaison Reports – all reports accepted, including treasurer's report & clergy report (Cal moved/Mary 2nd/Passed):

- Property (written report from Cal)
 - Second Rain Garden planted Saturday, Sept. 13 as scheduled. Plaster Creek Stewards has approved funding for third (and final) garden.
 - Parking Lot – milling, resurfacing, and line painting scheduled to begin Tuesday, Sept. 23 and potentially going thru Thursday of that week. PVC conduit laid at connection of drive and lot to use to wire garage for electricity in the future.
 - Women's Restroom – flange needs repair and motion sensors for lighting to be adjusted to make more responsive when the door opens.
 - Custodian has resigned effective as soon as we can find a replacement. Discussed options including pay rate and staffing sources. Cal to start with announcing opening to the congregation.
 - Roof - soft spot approximately over the furnace room that will need truss looked at.
 - Snow Removal – Reviewed quote from Outdoor Logistics, last year's contractor, with 5% increase in cost. Cal moved to accept/Polly 2nd/Passed. Cal will submit check request to Treasurer for payment.
 - Fall Cleanup – Tentative date for outdoor work only of Sat. 11/08.
- Community Ministry (written report from Laura K)
 - Oct. Green Apple collection preference not yet identified.
 - Personal care kits assembled by congregation in August, blessed in September, and will be shipped from local ELCA collection point in October.
- Hospitality (verbal report from Pastor Polly)
 - TC/HT Joint worship and potluck picnic at Caledonia Lakeside Park went well.
 - Move Night at Standleys – Fri. 10/10
- Worship & Music – (verbal report from Pastor Polly)
 - Organist Update – no luck so far still. Sunday services on 09/21 and 09/28 will consist of recorded music by Jill due to being unavailable to play live.
 - Pet Blessing scheduled for October 5th at 2 PM with Holy Trinity invited to join.
- Correspondence
 - Thank Yous from Voices from the Border, ELCA Lutheran Disaster Response, Episcopal Relief & Development, and Mitten Synod.

Treasurer's Report (accepted along with other liaison reports)

- Income down from what is budgeted so far, but expenses are down slightly more.
- All needed funds from Reserves to pay parking lot repaving bill have been transferred to HC General account so that prompt payment can be made after job completion.
- Treasurer Computer with Windows 10 operating system no longer will be supported by Microsoft in mid-October. John requested to replace with a Dell desktop computer recommended by Terrance at cost of \$1500 – Cal moved/Mary 2nd/Passed.

Kevin presented copies of the Special Parish Meeting Agenda for Sunday, August 24.

Old Business:

- Together West Michigan Membership Discussion
 - Tabled until October
- Audit Committee (Laura D. / Kevin)
 - Audit will be conducted soon
- Diocesan Convention – Fri. 10/24 & Sat. 10/25 in Saginaw – Rev. Jonathan Bratt Carle to attend with both Two Churches and Holy Trinity's delegates
- Pastor/Rector Call Update – Kevin and John met with Holy Trinity representatives to complete information needed to have Diocese draft Letter of Agreement for shared ministry with Father Jonathan. Anticipate completion with all signatures by end of next week.

New Business:

- Holy Trinity Discussions
 - Shared Ministry Expenses – Due to differences in financial health and number of giving units at both congregations, Two Churches will be paying 60% of shared ministry expenses and Holy Trinity 40%, with Two Churches portion under 2025 budgeted amount.
 - Worship Times – Discussion regarding Resolution for Kevin to relay to Holy Trinity's Senior Warden involved multiple amendments that resulted in the following wording: The Two Churches Leadership Team recommends that the Sunday worship times beginning in November 2025 include a 2-1/2 hour gap in start times with Two Churches requesting the later service out of fairness for having had the earlier time the previous 3 years, with preference that the later service start no later than 11:30 AM. Polly moved with amendments/Marjo 2nd/Passed. No consensus on idea of annually swapping service times.
- Nominating Committee – John has had a member accept to be nominated to replace his spot and possible members to approach to replace Kevin were offered.
- Fellowship Time Concern – Laura K. presented concerns brought to her by a member regarding the extensiveness of treats recently and difficulty for some members to match the amount and cost of such perceived expectations. Discussed possible changes starting in November and notifying congregation that they can request reimbursement for costs from Treasurer and may pair up with others to share a Sunday.

Next meeting scheduled for Thursday, October 16, 2025, at 6 PM.

The meeting closed with Lord's Prayer and adjourned at 8:23 PM.