

Meeting minutes taken by Jill Barry

Members Present: Kevin Barry, Cal Meuzelaar, John Standley, Laura Daniels, Mary Trasky
Members Absent: Shelley McKean (work); the Rev. Mike Wernick (vacation)
Non-voting Present: Jill Barry (recorder)

Meeting called to order 7:01 PM, opened with prayer by Kevin

Agenda approved (Mary moved/Laura seconded)

Clergy Report for May approved (Laura moved/Kevin seconded)

Prior meeting minutes for May approved with no corrections (Kevin moved/Cal seconded)

Liaison Reports – all reports accepted including treasurer’s report (Cal moved/Laura seconded):

- Property (written report from Cal)
 - Rain Garden – successfully planted May 24 – cost of the project was \$1200 which was covered by the Plaster Creek Stewards grant. We have not yet used the \$500 we had dedicated for this project. PCS is available next year (though without grant money) to enlarge the project if we wish.
 - Computer Network – John: a very old firewall died, and has caused networking and printing issues. Most of our network components & setup is very old (15 years plus) and needs to be upgraded/updated, remote access is not available unless we do so. Proposal has been put together by Terrance (Angela K.’s husband) who works in IT, with suggested equipment needed, totalling about \$3700. Terrance would then help us install and configure the new network.
 - Proposed: That we go ahead with the purchase of new network equipment up to the value of \$4000. (John moved, Mary seconded, all approved.)
 - Replaced the push lawn mower (24 years old). Determined new (rebuilt) mower was less expensive than needed repairs to old one.
- Community Ministry (written report from Polly S.)
 - New designee for monthly noisy offering for all of 2024 is the Diaper Depot.
 - \$150 donation to be given to In The Image’s school shoe project, which in turn benefits Kentwood Elementary school students.
 - Upcoming for July: bedding collection for Holy Trinity’s “Give a Sheet” project for Family Promise; for August: books, coloring books and crayons for the Diaper Depot.
- Hospitality (email from Shelley)
 - Tentative date for Murder Mystery night is August 30th.
- Worship & Music (written report from Mike)
 - Nothing new to report.
- Correspondence (verbal report by John)
 - YWCA (a Community Ministry designation) thank you for \$285 donation
 - Notice from insurance company that rate is additional \$31 per year to add liability coverage for the refugee/community garden (previously overlooked during insurance audit last year.)

Treasurer’s Report – (written report from John) accepted along with the other liaison reports above.

- We’re doing okay.
- Still concern about fundraising for Diaper Depot. Bruce G. may have been tapped (by Laurie G.) to get on Grant Station & get going on DD grant writing.

Old Business:

- Constitution & By-Laws Update
 - Nothing new. No updates.
- Audit Team
 - Audit of the 2023 financial year is done!
- Safe Church Trainings
 - Mary still needs to take the Safe Church training (7 online classes).
- Church Cleaning
 - Laura's sister-in-law/nephew has been cleaning for a couple weeks. Seems to be working well.
 - John to talk to Cait regarding not needing her to clean anymore.
- Mike's Letter of Agreement with Holy Trinity
 - Still have not heard from HT leadership regarding Mike's potential retirement in a year.

New Business

- Announcements/Calendar items
 - Restated importance of getting dates to the office email ASAP so they can go on the church calendar.
 - Prefer that announcements go to church office so they can be announced both verbally and in written format.

Next meeting scheduled for Thursday, August 15, 2024, at 7 PM; No meeting in July.

Closed with Lord's Prayer.

The meeting adjourned 8:52 PM.