

Meeting (via Zoom due to weather concerns) – minutes taken by Jill Barry

Members Present: Kevin, Joel, Angela, John, Laura, Shelley

Non-voting Present: Kim, Jill Barry (recorder)

Meeting called to order 7:05 PM, opened with prayer by Rev. Mike

Agenda approved (John moved/Laura seconded)

Clergy Reports for January approved (John moved/Shelley seconded)

Approval of January 19th and January 22nd minutes (Laura moved/John seconded)

Kevin abstained as he was not at the January 19th meeting and was just elected on January 22nd.

Liaison Reports – all reports accepted (Joel moved/Angela seconded):

- Property (verbal report from Joel)
 - Wall along stairs has been repainted (needed due to stair tread changes)
 - Old light post in parking lot has come down (rotted at ground level), hit but did not severely damage a tree, new posts & signs will be needed for 2 handicap parking spots (sign previously on the light post).
- Community Ministry (written report from Kim)
 - No discussion needed.
- Hospitality – (verbal report from Shelley)
 - Shelley & Chuck will be meeting with Polly on Saturday morning to set up & decorate for the SOUPer Celebration/Cookoff being held Sunday afternoon
 - Discussed coffee hour / how to get more people to sign up to host – may go back to old method of scheduling hosts if volunteer sign-ups fizzle out again.
- Worship & Music (written report from Rev. Mike)
 - Joint HT/TC Worship & Music met Jan. 31st and determined Holy Week services. Joint services split evenly between the two congregations/locations.
 - Having folks come up during “celebrations” for “Little Bank” will start again this Sunday.
 - Not sure yet when we might return to using the common cup/chalice for communion.
- Correspondence (verbal report from John)
 - The usual thank yous (including for late Christmas offerings that were sent out to the designated charities, as well as a thank you from Kim for the end of year “bonus”). No discussion needed.

Treasurer’s Report – (written report from John) accepted along with other liaison reports above.

- Finance team of Jeff S., Tony B., and Clint R., who deal with the investment accounts, meet quarterly and report to John when they want to change any of the investment funds. Mike mentioned telling the finance team about Diocesan Investments.

Old Business:

- Constitution & By-Laws Update
 - Nothing new, Canon Val reaching out to Bill Fleener Jr, but no response yet.
- Security Cameras / Re-Keying Building
 - 2 cameras that were donated by Dan W. have been installed. They are recording 6 PM to 8 AM
 - Need to purchase software license for each camera at cost of \$90 per license – understanding is this is a one-time purchase, not a subscription.
 - Still want to find an outdoor camera – John will get with Joe Macomber to look at options.
 - Need to check to see if there might be an insurance discount since we now have cameras.
 - Still waiting to hear from Boston Square as to when they can complete the re-keying.

New Business:

- Front Sign Repairs
 - John spent a lot of time with tech support and determined it needs a new computer controller, at the cost of \$1600. It was noted the sign is now about 10 years old.
 - Will need to also investigate if there is anything wrong with the built-in surge protectors inside the sign, since this controller failure occurred after a power outage.
 - John made a motion that he be allowed to purchase the new controller for \$1600; Laura seconded; motion passed unanimously.
- 5G Cell Antenna Placement Possibility
 - Part of an Episcopal “Building Bridges” initiative to increase internet connectivity for the communities in which we serve – a packet was received for an opportunity for potential church rooftop installation of 5G cell towers.
 - Costs nothing to be put on the list as interested. If a company determines they want to put a tower in our area, we would be contacted so they could check out our site to see if it would be possible. If a company did in fact build a tower on our roof, the church would receive funds for this. Putting our name on the list is VERY preliminary – we may not hear anything for a couple of years.
- Parochial Report
 - Reviewed a copy of the report that was sent to both the Diocese and the Synod.
- Christian Education
 - Need to keep this in discussion
 - Nothing planned at the moment
- Safe Church, Safe Communities Training Requirements
 - Expected/Required training classes for all employees and all vestry members. Expected to be renewed every 3 years. Also additional classes for any volunteers/anyone working with children/youth.
 - Diocese has set up various ways to complete these, and has made it much easier to get login credentials to complete the courses online yourself.
- Bishop Prince’s Visitation
 - Postponed from Mar. 26 to autumn (date to be determined). He is scheduled to visit Holy Trinity on Mar. 19, and getting ready for 2 visits 2 weeks in a row was too much so Mike requested a postponement.
- Mutual Ministry Review Possible Dates

- Leadership team will meet with diocesan Canon Valerie Ambrose for a mutual ministry review (review of Rev. Mike) – possible dates that our team would be available are Mar. 22 or Mar. 23.
- Other
 - Diaper Depot – Gwen H. recently wrote a grant application for the Diaper Depot, after some training with DD director Shirley N. With Shirley on hospice care, one main concern for the Diaper Depot will be a continual need for fund-raising. Several leadership team members indicated they have experience as well with grant-writing.

Next meeting will be Thursday, Mar. 16, 2023 at 7 PM

Meeting adjourned 9:00 PM.