

Meeting in person at Two Churches + hybrid via Zoom– minutes taken by Jill Barry

Members Present: Dan, Joel, Angela, John, Laura, Shelley

Non-voting Present: Jill Barry (recorder), Kim Hoop (Via Zoom)

Meeting called to order 7:08 PM, opened with prayer by Rev. Mike

Agenda approved (Shelley moved/Dan seconded)

Amended to include Break-in Update (John moved/Shelley seconded)

Clergy Reports for November approved (John moved/Dan seconded)

Approval of November minutes w/correction/clarification (Dan moved/John seconded)

Liaison Reports – all reports accepted (Laura moved/Angela seconded):

- Property (written report from Joel)
 - Security Cameras – John has looked online, has looked at trailcam for outside and possibly 2 other cameras inside, one for each end of long hallway; hasn't gotten details yet, John will follow up on this. Dan stated he may have access to a couple cameras we could have – he will check.
 - Cleaning – Joel will check in to possibility of getting a cleaning company to come in once a month to do a more “deep clean.”
- Community Ministry (written report from Kim)
 - No discussion needed.
- Hospitality - (verbal report from Angela)
 - Polly started to plan a Progressive Dinner for Jan. 28th – concern expressed that there isn't enough time to properly advertise and prepare for this kind of event, and that there are already several other events/projects taking place around that time.
- Worship & Music (written report from Rev. Mike)
 - No discussion needed.
- Correspondence (verbal report from John)
 - No discussion needed.

Treasurer's Report – (written report from John) accepted along with other liaison reports above.

- Doing very, very well financially. End of Year projections include a large surplus of income vs. expenses – well over what was budgeted.
- John suggested use of some surplus funds - moved to give \$2000 to Diaper Depot and \$1000 bonus each to Rev. Mike and Kim (though noted that Kim is technically under the direction of Bishop, not the congregation.) Angela moved to accept this proposed use of funds / Laura seconded. All approved.
- Proposed budget - with slight amendment, moved to accept and present to congregation (John moved/Laura seconded/All accepted)

Old Business:

- Constitution & By-Laws Update
 - Still waiting to hear back from Synod office regarding any progress in creating proper documents for us.
- Residual Floor Issues
 - Stair tread was replaced.
 - We still have areas around stairs where the walls need to be repainted.
- Break-in Update
 - Discussed interesting phone call Jill took that could potentially have been someone trying to see if we have security cameras.
 - Office doors with windows have been replaced. New outside handle for exterior door in Ascension Hall has not yet been ordered.

New Business:

- Elevator Status
 - Company came out and checked it – made a slight adjustment but says the “bang” at the bottom is due to cold weather and hydro fluid being too thick. Suggested leaving elevator car at bottom when not in use. They cleared it for safety. No further action needed.
- Annual Meeting Reports
 - Discussed these being just a “Year-End Re-cap” and can be shorter than some have been in the past. They do not need to detail every event that occurred during the year as we have other documents that do that.
- Security Cameras / Re-Keying Building
 - Discussed in conjunction with Property Report
- Emergency Coverage during last week of 2022 (Rev. Mike on vacation)
 - Pastor Polly will be the 1st contact. Suggest changing phone message to include “No one is available to take your call. If this is a pastoral emergency, please contact...”
- 2023 Housing Resolution
 - Needed paperwork signed
- 2023 Leadership Composition
 - Dan & John going off leadership
 - John volunteered to stay on as treasurer
 - Rev. Mike to talk to two possible candidates

Next meeting will be January 19, 2023 at 7 PM

Meeting adjourned 9:47 PM.