

Meeting held via ZOOM – minutes taken by Jill Barry

Members Present: Dan Weller, Joel Flint, Laura Daniels, Angela Keane, John Standley, Rev. Mike Wernick

Non-voting Present: Jill Barry (recorder), Deacon Kim Hoop

Not present: Laura Kremer (sick)

Meeting called to order 7:02 PM, opened with prayer by Rev. Mike

Agenda approved as presented (Dan moved/John seconded)

Clergy Report for February approved (Laura D. moved/John seconded)

Approval of Prior Joint Minutes – includes minutes January 23rd (brief meeting to choose officers) as well as minutes from the February 17th leadership team meeting (Joel moved/Dan seconded.)

Liaison Reports – all reports accepted (Dan moved/Laura D. seconded):

- Property – (verbal report from Joel)
 - Flooring replacement project – Property Team has recommended locking in the bid from DeHaan Flooring which will replace all upstairs flooring (combination of carpeting and tile) approximately \$33,000, with money to come from Holy Cross reserves. Still awaiting final samples for sanctuary. Treasurer John recommended half the cost come from Ascension reserves. Discussed whether this would require congregational approval. Noted that though our new constitution and by-laws have not yet been approved by diocesan/synod or church-wide bodies, we are currently operating as if it is in force. No one was certain what restrictions might exist that would prevent using Ascension reserves.
 - Action Item: Joel & John to review new constitution/by-laws to determine what must be done to use Ascension reserves to pay half the cost of reflooring.
 - Motion: Part one - To accept the bid for reflooring from DeHaan Flooring and to pay for the project wholly from Holy Cross reserves; Part two - to potentially pay for half from Ascension reserves pending investigation of new constitution and whatever approvals are needed to allow this. (John moved/Laura D. accepted) Motion approved.
 - Basement furnace replacement project – bids have been received from 3 different vendors. First vendor submitted bids for repairing one furnace, replacing one furnace, or replacing two furnaces. Both furnaces in question are at least 60 years old. Best recommendation has been to replace both with high efficiency furnaces. Bids were sought for this from two other vendors. First vendor (Siemens) came in as cheapest at approximately \$8300. John noted there are enough funds in the general fund to pay for this without using reserves.
 - Motion: To accept the bid from Siemens for replacing both furnaces with high-efficiency furnaces, paying from the general fund. (Dan moved/Laura D. seconded) Motion approved.

- Basement flooding / Sump pump issues: John believes the issue with recent flooding stemmed from the sump pump out front not always kicking on when it should. There have been issues in the past with the controller for this. John recommends investigating a dual-pump system and possibly a new controller to replace that front pump (which has been repaired before). He will also investigate a possible replacement for the back outside stairwell pump which freezes each winter.
- Garbage pickup – see Treasurer’s report
- Community Ministry (written report from Kim/Laura K.)
 - Kim added that after CM team’s meeting this week, the team had voted to send \$500 from Community Ministry reserves to be split between Lutheran Disaster Response and Episcopal Relief & Development for help with these agencies’ response to the crisis in Ukraine. Expressed thanks to John for having already sent those payments out.
 - Team determined special Easter offerings would be split between the same relief agencies.
- Christian Education – no report
- Hospitality - (verbal report from Angela) - discussed Easter breakfast, will take place at 8 AM. Polly S. to assist with setup the day before though she will be unable to attend. Jill offered to provide egg casserole.
- Worship & Music (written report from Rev. Mike) – explained that we typically change liturgical sources seasonally and try to incorporate a mix of Episcopal & Lutheran sources.
- Correspondence (verbal report from John) – more thank you notes for monetary support.

Treasurer’s Report – (written report from John) accepted (Laura D. moved/Joel seconded)

- Still working with Chase to get Jill (office assistant) a debit card for the purchase of office/cleaning supplies.
- In the process of opening Vanguard investment accounts for Ascensions investment funds.
- Waste Management / Arrow Waste – a request had been made for us to have recycling pickup in addition to trash pickup. On investigation, John determined that our current vendor Waste Mgt. could not provide us with small enough containers, while Arrow Waste could provide both trash & recycling containers in typical residential sizes (which are more appropriate for our current usage) for less than half the cost of Waste Mgt. John contacted Waste Mgt. to cancel their service and was told we had to provide a 90-day notice and that there would be a \$300 fee to remove the dumpster. John will contact Waste Mgt. again to determine if they would be willing to waive some portion of this as we’ve had that service for over 10 years.

Old Business:

- Ascension Hall signage – Joel still working on it. Will possibly be ready by Ascension.

New Business:

- Technology
 - Suggestion that we get an “inexpensive” laptop for the church that can be used for setting up hybrid zoom/in-person meetings in Ascension Hall, mirroring via HDMI cable to the existing TV screen. This would alleviate the need to rely on Mike to bring his laptop to the church for such

meetings to happen. It was also noted that we could then offer a hybrid option for other events such as bible studies.

- Motion: to purchase of a laptop at a cost not to exceed \$600 to be used for hybrid meetings at church. (John moved / Angela seconded) Motion approved.
- Action Item: Dan to research and find laptop acceptable for our needs.
- Portable Webcam w/microphone – Jill had asked if it would be possible to get a webcam/mic combo to add on to the office desktop computer for use with webinars/zoom meetings. Dan is donating one that he has.
- Zoom Account – currently held in Rev. Mike’s name, with his log-in credentials occasionally given to others to run meetings from a laptop other than Mike’s for hybrid meetings. Suggested changing the paid Zoom account to a generic Two Churches account that could be used at church and login credentials be made available for any ministry team needing to set up and run a zoom or hybrid meeting at church.
 - Action Item: to check out Zoom account pricing through Tech Soup, which was recommended previously by the diocese as they may have reduced monthly pricing.
- Other Issues/Concerns
 - None

Next meeting set for Thursday, April 21, 2022 at 7:00 PM (TBD if in-person, Zoom or Hybrid)

Meeting adjourned with the Lord’s Prayer at 8:31 PM